



STALLHOLDER APPLICATION FORM

Roma's Easter in The Country Markets – SAT 20 April & SUN 21 April 2019

Applications Close – 1 March, 2019

Trading/Organisation Name			
Surname		First Name	
Postal Address		State	Postcode
Phone		Mobile	
Email Address			
2018 Site No.(if applicable)		Website	
List all Goods/Products for sale in detail – The goods which are not listed will not be allowed to be sold.			

Public Liability Insurance Certificate *(copy of current certificate to be submitted with application)*

Site Requirements *Please include in your application 2 recent photos of your stall*

Unpowered Site

Unpowered Sites	X	Fee per day	Day Required Saturday Only	Day Required Sunday Only	Days Required Saturday & Sunday
3m x 3m	<input type="checkbox"/>	60.00			
6m x 3m	<input type="checkbox"/>	90.00			
9m x 3m	<input type="checkbox"/>	120.00			

Total Cost: \$_____ *Payment to accompany application*

PAYMENT OF FEES IS PER DAY.



Powered Site

How many power points do you require? _____ Are these three Phase Y/N

N.B. – The EITC Committee WILL NOT provide any power for stores vans or additional vehicle to the market stall. The power will only be supplied for the duration of the markets and NOT to connect camping vehicles.

Powered Sites (are limited & no 3-phase power is provided)	X	fee per day	Day Required Saturday	Day Required Sunday Only	Days Required Saturday & Sunday
3m x 3m	<input type="checkbox"/>	65.00			
6m x 3m	<input type="checkbox"/>	95.00			
9m x 3m	<input type="checkbox"/>	125.00			

TOTAL COST: \$

Payment to accompany application

PAYMENT OF FEES IS PER DAY.

I/We agree to accept and abide by all the TERMS AND CONDITIONS of the Easter in the Country 2019 Country Market’s and accept full responsibility for the goods or services sold and for the manner in which the stall is conducted.

Signed: _____

Dated ____ / ____ / ____

Payment Options

PayPal follow the prompts at www.easterinthecountryroma.com.au

Bank Transfer Account Name: Easter In the Country

BSB- 034211 Account No.- 237361

To make you payment known to the committee place your NAME in the reference box:

Cheque Made out to ‘Easter in the Country Roma’ sent with application

form to PO Box 971

Roma, Qld 4455

THERE ARE NO PROVISIONS FOR MONEY ORDERS. ANY MONEY ORDERS WILL BE RETURNED AS THE POST OFFICE WILL NOT ACCEPT MONEY ORDERS MADE OUT TO AN ASSOCIATION

WHEN MAKING PAYMENT ON LINE PLEASE USE YOUR SURNAME NOT YOUR MARKET NAME.



TERMS AND CONDITIONS OF – 2019 COUNTRY MARKETS

1. **Payment of all Market Fees is made prior to the acceptance into the Markets.**
2. The Saturday morning markets will commence at **7.00am** until 2.00pm in Wyndham & Arthur Streets, Roma.
3. The Sunday morning markets will commence at **8.00am** until 1.00pm at Bassett Park, Roma located on Northern Road.
4. All stallholders must maintain a high quality presentation of products and stall layout.
5. Setting up of Saturday market stalls are **not** to commence prior to **4.30am** Saturday.
6. Setting up of the Sunday market stalls can be undertaken if wished on the Saturday afternoon.
7. Any activity for, or against, or connected with the candidacy of any person(s) for office at Federal, State, or Local Government level, or for office in any organization is prohibited.
8. Location requests will be met where possible, but suitability and stall allocation decisions rest solely with Easter in the Country Inc.
9. Stallholders must be available to attend a site meeting at **Roma Post Office Steps** with the Market Coordinator on Good Friday evening at **4pm** or if you are going to be late or unable to attend the meeting please make contact with the Market Co-ordinator on **0459521196**.
10. **Fees will not be refunded for any cancellations.**
11. Stallholders may not swap stall locations, or set up outside the designated stall area. Areas between stalls are public access ways and must be kept clear and open at all times.
12. Any umbrella, tent, awning or other structure erected by the stallholder, must be secured. Stallholders are responsible to ensure that any structure does not compromise the safety of the public.

Power & Equipment Requirements

Access to power is limited. If you require a powered site this must be indicated on your application. Powered sites incur an additional fee per site. It is the stallholder's responsibility to ensure that all electrical appliances and leads are tagged by a qualified electrician and must be available for inspection at all times. Appliances that have not been tagged by a qualified electrician **must** not be used. Any leads placed across public thoroughfare ie footpaths must be covered with approved rubber matting and taped down with gaffer tape.

The Easter in the Country Committee is recommending that those requiring powered sites provide their own generator to power the site. If this does occur the site applied for should be an unpowered site. The generator noise must be kept to a minimum.

Insurance:

All Stallholders must have Public Liability Insurance and a copy of the current insurance must be provided with the market application form.

Parking, Vehicles and Access:

No vehicles will be allowed to remain at the market stall sites unless they are being used to sell goods out of.

- Vehicles may enter the market site area to set up the stalls between the hours of 4.30am- 6.30am on the Saturday morning and leave the area by 7.00am.
- Stallholders parked in surrounding streets during the market should comply with parking and traffic regulations.
- Stallholders must pack up their stall prior to leaving the site on Saturday by 3pm and Sunday by 2pm

Products:

- Easter in the Country Inc reserves the right to prohibit the sale of any item.
- Stallholders must mark ALL Products on the Market Application Form – there needs to be coordination of products to ensure profit for all.
- If you sell goods bearing registered trademarks, which are not genuine products, you may be liable to damages and fines. The stallholder is responsible for any offences.
- All items for sale are to be either on a table or clothing rack – not on the ground unless they are furniture.



Marquees, Tables, Chair

- Stallholders are responsible for bringing and using their own marquees, tables, chairs. Easter in the Country Inc does not provide marquees, tables and chairs etc.

Waste & Rubbish Removal

- Stallholders are responsible to remove all their own rubbish, boxes and unwanted goods from the market site.

Festival Office, Staff & Volunteers

- Easter in the Country staff and volunteers are identified by a shirt marked "Official"

Weather

- The Easter in the Country Festival Country Markets are all-weather markets.
- It is the stallholder's responsibility to provide his or her own protection from all weather conditions.

Emergency Services

- In the event of an emergency, please follow the instructions from the Qld Police and State Emergency Service. Report all emergency incidents, no matter how small, to the Easter in the Country Markets Information Booth/official on site.

Map

- A site map designating your site allocation will be available a fortnight prior to the event and will be forwarded to you via Email. If you do not have email then it will be available at the meeting.
- While every attempt will be made to maintain the same sites as allocated in 2018 there is no guarantee that this can occur as some changes to the format are likely in 2019 due to change in vendors.
- If you are receiving your emails on an electronic device, it may be difficult to view site plan. Please do not hesitate to contact the coordinator regarding sites.

Easter in the Country Inc reserves the right to vary these terms and conditions at any time without notice.